

# Cedarville Township Volunteer Fire Department Fire Department Standard Operating Guidelines 2008

1. Your personal safety is your first priority
2. Always operate equipment safely and under control. A vehicle **will not** move until all occupants are **seated with seat belt on**.
3. Full personal protective equipment shall be worn at all times unless commanded otherwise. This includes bunker pants with suspenders, bunker coat zipped up, leather or rubber boots, nomex hood, gloves, and helmet with chin strap attached. Minimum personal protective equipment should consist of bunker pants with suspenders, leather or rubber boots, gloves, and helmet with chin strap attached.
4. It is your responsibility to maintain your bunker gear in clean working order. Bunker gear shall be washed in the gear washer when it becomes soiled with dirt, hydrocarbons, or other debris. At a minimum, your bunker gear shall be washed every six months. It is your responsibility to record it in the gear book. Any items needing repair shall be written down with name, date, and problem description with a note placed in the gear officer's mail box.
5. IMS shall be established as soon as possible. First unit on scene shall start size up to notify dispatch and all responding units on situation. If not assigned, you may request from dispatch a radio channel assignment (tactical). Ex: tac 1
  - A. Fire / Investigation
    1. Structure use, size, and construction type
    2. Showing type, smoke, flames, fully involved
  - B. MVA / MVC
    1. Number and type of vehicles
    2. How many injured
    3. Is extrication needed
    4. Any fire hazards
    5. Any hazardous materials involved - identify ASAP
6. Notify dispatch if a second tac channel is needed for the operation. The next even numbered channel should be assigned. Ex, tac 2 assigned with tac 1, tac 4 assigned with tac 3
7. Special Consideration – Accountability, need for RIC, 2 in 2 out, aerial platform work area.
8. MUTUAL AID as necessary: notify dispatch what you need and CAD will send next available unit.
9. On buildings with standpipes and sprinklers, the first engine in shall be positioned to pressurize the system. The second engine in should stage at another entry point to the building. One person needs to go to the alarm panel for verification of alarm location. Everyone shall stay with their piece of equipment till assigned a task.

10. Follow dispatch procedures and policies
  - A. For radio traffic, all communications should go through command.
  - B. Vehicles responding will confirm address with dispatch and number of personnel on board.
  - C. Notify dispatch when adequate personnel are responding (fire or EMS).
11. Secure the scene first for personnel safety.
12. Command shall advise dispatch when the situation is contained and units in service.
13. Never enter the scene without notifying an officer or command. All personnel must be accounted for and kept tract of. The officer may refuse to excuse you in order to continue the operation and / or clean up and place equipment in service.
14. Anyone working in a hazardous atmosphere shall don an airpack and assure their PASS device is activated.
15. Should you become ill, injured, or exhausted, notify the IC so you can be relieved and attended to. Failure to report may jeopardize your workman's compensation or insurance.
16. You should never exhaust yourself completely in case a rescue is needed. Be sure you have reserved enough energy to at least go through one more air bottle to make a rescue.
17. Any equipment that fails to function shall be pulled out of service and noted to an officer or command. After returning to the station, tag the equipment, date, sign, and note problem.

#### Vehicle Response for Different Situations

18. These shall be followed as close as possible unless commanded otherwise.
19. Class A foam will be used on all fires at 0.5 percent unless otherwise directed by command.

#### 20. Structure Fire / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
AMAR Engine	AMAR Engine	AMAR Engine
AMAR Engine	AMAR Engine	AMAR Engine
AMAR Engine	AMAR Engine	AMAR Engine
L11 2-6	T11 1-2	L11 2-6
T11 1-2	T13 1-2	T11 1-2
R11 1-3	AMAR Tanker	R11 1-3
M11 2-4	AMAR Tanker	M15 2-4
M13 2-4	R11 1-3	M11 2-4
	M11 2-4	
	M13 2-4	

21. Engine 11 shall lay a supply line on the way in or have Ladder 11 or Tanker 11 reverse lay and stage on the hydrant until assigned a task.

22. Automatic Fire Alarm / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
L11 2-6	T11 1-2	L11 2-6
T11 1-2	T13 1-2	T11 1-2
R11 1-3	R11 1-3	R11 1-3
M11 2-4	M11 2-4	M15 2-4

23. Vehicle Fire, CO Check, Power Lines Down / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
R11 1-3	T11 1-2	R11 1-3
M11 2-4	R11 1-3	M15 2-4
	M11 2-4	

24. On vehicle fires, command may make tanker operations a priority depending on vehicle size and use.

25. Smoke, Odor Investigation / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
L11 2-6	T11 1-2	L11 2-6
T11 1-2	T13 1-2	T11 1-2
R11 1-3	R11 1-3	R11 1-3
M11 2-4	M11 2-4	M15 2-4

26. Hazardous Materials Incident / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
T11 1-2	T11 1-2	T11 1-2
R11 1-3	R11 1-3	R11 1-3
M11 2-4	M11 2-4	M15 2-4

27. High Angle, Trench Rescue / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
L11 2-6	L11 2-6	L11 2-6
R11 1-3	R11 1-3	R11 1-3
M11 2-4	M11 2-4	M15 2-4

28. Auto Accident / Staffing

<u>Village</u>	<u>Township</u>	<u>University</u>
E11 3-6	E11 3-6	E11 3-6
M11 2-4	M11 2-4	M15 2-4
M13 2-4	M13 2-4	M11 2-4
R11 1-3	R11 1-3	R11 1-3
	T11 1-2	

29. Grass, Tractor, Combine Fire / Staffing

<u>Village</u>		<u>Township</u>		<u>University</u>	
B11	2-4	B11	2-4	B11	2-4
E11	3-6	T11	1-2	E11	3-6
R11	1-3	E11	3-6	R11	1-3
T11	1-2	T13	1-2	T11	1-2
M11	2-4	R11	1-3	M15	2-4
		M11	2-4		

30. Water Rescue, Recovery / Staffing

<u>Village</u>		<u>Township</u>		<u>University</u>	
W11	2	W11	2	W11	2
L11	2-6	L11	2-6	L11	2-6
M11	2-4	M11	2-4	M15	2-4
AMAR W41		AMAR W41		AMAR W41	
AMAR W14		AMAR W14		AMAR W14	
AMAR W51		AMAR W51		AMAR W51	

31. If a boat is put on the water, it should be backed up by an equal to or greater sized boat. A boat with a motor is always preferred.
32. Anyone working at the water's edge shall have a life jacket and water rescue helmet on.
33. The driver should be the operator of the apparatus and responsible for the equipment on that vehicle unless commanded otherwise.
34. Any vehicle with a fuel supply less than 3/4 full shall be re-fueled prior to returning to the station.
35. Limit radio traffic to **essential** information only.
36. Each crew operating on a scene shall have a radio for communications.
37. If anyone gets into trouble, press the orange emergency on your radio and transmit "Mayday, Mayday, Mayday". Command will confirm last known location and reason for mayday. All units will continue operation given unless directed by command for different assignment. A PAR shall be utilized. Communications between the RIC and person in trouble will be on GC-RIC.
38. To evacuate a structure, the command will be given over all frequencies being used. Apparatus will give a one minute minimum duration blast of the air horns. A PAR shall be utilized.
39. When dangerous atmospheres may be encountered, use air monitoring equipment and ventilation before doffing SCBA use.
40. Free Lancing will absolutely not be tolerated.

41. Must have Blood Born Pathogen, CPR, Hazardous Materials Awareness / Operation training, NIMS I700, I100, and I200.
42. Shall be certified as a rider or driver to be on a vehicle unless ordered by an officer.
43. All personnel left at the station once the vehicles have responded shall remain at the station until released by command. Inform command on the tac channel being utilized of the number of personal standing by.
44. When responding in personal vehicle with lights and sirens, members shall observe speed limits such as are consistent with laws, weather, road conditions, and with due regard for the safety of pedestrians and private property. All requirements set forth on the Ohio Revised Code shall also be followed.
45. All personnel shall follow the department guidelines for facial hair: no beards or goatees, mustaches cannot extend below the corner of the mouth, sideburns cannot extend below the ear.
46. Upon returning to the station, the officer in charge shall complete all paperwork required for the call. The run log shall be filled out with incident address, owner name and address, incident type, incident times, month, day, year, run number, mutual aid given or received, and members that responded. Information can be obtained on scene by filling out an incident report contained in the clipboard on Engine 11.
47. Ensuring that the apparatus and all equipment is clean is every member's responsibility. Upon returning from a call or training evolution, all vehicles and equipment will be cleaned as needed.
48. The officer in charge will release the crews from the station once all vehicles have been placed in service. It is the discretion of the officer in charge if a special need arises where you need to leave early.
49. Anything not covered in these guidelines, use personal knowledge and good common sense.

Revised January 28, 2002  
Revised January 01, 2003  
Revised June 30, 2005  
Revised March 30, 2007  
Revised April 28, 2008

\_\_\_\_\_ Date: \_\_\_\_\_

D. Scott Baldwin  
Fire Chief  
Cedarville Township Volunteer Fire Department

Attached:      Accountability SOG / RIC SOG / Driving SOG / Backing SOG