

Cedarville Township Volunteer Fire Department Training Standards

FIRE STANDARD – A minimum of 24 hours of Fire Department training per year.

EMS STANDARD – A minimum of 16 hours of EMS Department training per year.

GUIDELINES

An active member of the Cedarville Township Fire Department is someone who participates both in training and runs throughout the year.

I. MEMBER REQUIREMENTS

A. **FIRE** - An active FIRE member will:

- ⇒ Have a minimum of 24 (twenty-four) hours of fire training per year
 - ⇒ It is preferred to have a minimum of 6 (six) hours per quarter
- ⇒ Be current on *mandatory certifications
- ⇒ Make a minimum of 6 (six) **runs per quarter

B. **EMS** - An active EMS member will:

- ⇒ Have a minimum of 16 (sixteen) hours of EMS training per year
 - ⇒ It is preferred to have a minimum of 4 (four) hours per quarter
- ⇒ Be current on *mandatory certifications
- ⇒ Make a minimum of 6 (six) **runs per quarter

C. **BOTH** - An active FIRE and EMS member will:

- ⇒ Have a minimum of 24 (twenty-four) hours of FIRE training per year
 - ⇒ It is preferred to have a minimum of 6 (six) hours per quarter
- ⇒ Have a minimum of 16 (sixteen) hours of EMS training per year
 - ⇒ It is preferred to have a minimum of 4 (four) hours per quarter
- ⇒ Be current on *mandatory certifications
- ⇒ Make a minimum of 6 (six) **runs per quarter

***MANDATORY CERTIFICATION TRAINING** - When mandatory training is given during a quarter, that training must be completed during that quarter.

- ⇒ Blood Borne Pathogens
- ⇒ Spinal Clearance (EMS)
- ⇒ Professional CPR
- ⇒ Haz-Mat Awareness and Operations (as class becomes available)
- ⇒ Standing Orders (EMS)

****RUNS** – include Fire and EMS calls only. A Public Service is not considered to be a Fire or EMS call.

II. STIPULATIONS

A. **TRAINING HOURS** - The training committee will meet quarterly to review each members status.

- ⇒ If your totals are consistently below the preferred minimums, the ***training committee has the discretion to set up a meeting. Each case will be looked at on an individual basis.
- ⇒ If anyone has special circumstances that arise with training hours, you need to take it before the training committee immediately.

B. **FIRE and EMS RUNS** - The training committee will meet quarterly to review each members status.

- ⇒ If your totals are consistently below the preferred minimums, the ***training committee has the discretion to set up a meeting. Each case will be looked at on an individual basis.
- ⇒ If anyone has special circumstances that arise with making runs, you need to take it before the training committee immediately.

*****TRAINING COMMITTEE** - The training committee has full discretion to terminate membership, extend grace period, wave requirements, or grant active status.

III. TRAINING INFORMATION

A. **OPPORTUNITIES** - Any record of training goes to the training officer, then will be distributed accordingly to be logged in the training notebook.

- ⇒ Debriefing after calls
- ⇒ Teaching / Assisting in training
- ⇒ Scheduled department training / testing
- ⇒ Any approved outside training opportunities

B. **OUTSIDE TRAINING** - If you attend a Fire or EMS required training other than from Cedarville Township Volunteer Fire Department, you need to give a copy of a certificate or instructor signed syllabus to the training officer.

C. **RIDERS TRAINING** - Fire and EMS personnel will take care of their Riders Training requirements during the probationary period and are encouraged to continue to be educated on the equipment throughout the year.

IV. PROBATION REQUIREMENTS

A. **FIRE** probationer must receive the following:

First quarter of probation (three months):

- ⇒ Knowledge of the air system
- ⇒ Rider trained on one fire vehicle – E11, L11, T11, or R11
- ⇒ Mandatory certification training
- ⇒ NIMS I-700

Second quarter of probation (three months):

- ⇒ Village and Township maps
- ⇒ Rider trained on second fire vehicle

End of probation:

- ⇒ Certification
- ⇒ NIMS I-100
- ⇒ Rider trained on third fire vehicle

B. EMS probationer must receive the following:

First quarter of probation (three months):

- ⇒ Knowledge of the air system
- ⇒ Rider on Medic / Ambulance 11 / 13
- ⇒ Mandatory certification training
- ⇒ NIMS I-700

Second Quarter of probation (three months):

- ⇒ Village and Township maps
- ⇒ Rider trained on Rescue 11

End of probation:

- ⇒ Certification
- ⇒ NIMS I-100
- ⇒ Standing Orders and Spinal Clearance

V. RESPONSIBILITIES

A. FIRE LIEUTENANTS

- ⇒ Will be responsible for the members in their section, including fire sergeants
- ⇒ Will have up to 5 (five) days after the month is over to have paperwork completed.
- ⇒ Will review the book at the end of the second month of the quarter and update the members in their section.

B. FIRE CAPTAIN

- ⇒ Will be responsible for all of the line officers, except the fire sergeants
- ⇒ Will have up to 5 (five) days after the month is over to have paperwork completed.
- ⇒ Will review the book at the end of the second month of the quarter and update the members in their section.

C. TRAINING COMMITTEE

- ⇒ Will review the training notebook quarterly.
- ⇒ The training committee consists of the following: Association President, Vice-President, Treasurer, Secretary, Fire Chief, Assistant Fire Chief, Fire Captain, and EMS Captain.

VI. Maternity Leave

A. FIRE

⇒ Training requirements will be waived 12 weeks from delivery date. After 12 weeks, training will begin by attending scheduled events or by video training. If for any reason, 12 weeks is not sufficient, send a letter concerning the situation to the training committee. An additional 3 months may be granted with the training committee approval.

- Video – sign out the videos for a 48 hour time

⇒ Run totals will be waived 1 year from delivery date.

B. EMS

⇒ Training requirements will be waived 12 weeks from delivery date. After 12 weeks, training will begin by attending scheduled events or by video training. The State of Ohio requires that training be kept current every 3 years.

- Video – sign out the videos for a 48 hour time

⇒ Run totals will be waived 1 year from delivery date.

*** Mandatory Requirements must be kept current.

Professional CPR, HAZ-MAT, BBP, and Standing Orders